United Nations Regional Service Centre Entebbe Interoffice Memorandum



JOB ANNOUNCEMENT - RE-ADVERTISEMENT

Job Opening Reference: ESB/GJO/LL/005/5-2018

<u>Issuance Date:</u> 19 May 2018 <u>Deadline Date:</u> 17 June 2018

Type of contract: Fixed Term Appointment

Duration: 1 Year

Department: MONUSCO

Scheduled date for taking up appointment: ASAP

NB: CANDIDATES WHO APPLIED TO THE PREVIOUS GJO (JOB OPENING REFERENCE: ESB/GJO/LL/002/2-2017, APPLICATION PERIOD: 24 February – 10 March 2018) ARE NOT REQUIRED TO RE-APPLY

Title: Aviation Safety Officer	Grade: NOC	Duty Station: Entebbe, Uganda
PLEASE NOTE THAT THIS IS A LOCALLY-RECRUITED POSITION, RESTRICTED TO UGANDAN NATIONALS AND/OR LEGAL RESIDENTS OF UGANDA		
Women are strongly encouraged to apply		

⁻ Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming).

Org. Setting and Reporting

This position is located in the United Nations Organizations Stabilization Mission in the Democratic Republic of Congo at Entebbe. The Aviation Safety Officer will report to Mission Aviation Safety Officer;

Main Duties and Responsibilities

Within delegated authority, the Aviation Safety Officer will carry out the following duties:

- Implement the Mission's Aviation Safety Program.
- Recommend and implement measures to reduce the level of risk associated with the Mission's air operations, which include but are not limited to:
 - Identify aviation safety hazards,
 - Promote safety awareness in the mission,
 - Provide support on all Aviation Risk Management issues,
 - Conduct Quarterly Risk Assessments for air fields and prepare reports
 - Conduct Aviation Emergence Response Plan drills and Table Top exercises,
 - Participate in and provide input for aviation safety council meetings,
 - Monitor the implementation of Aviation Safety related policies,
 - Investigate Occurrence and Hazard reports,
 - Carry out safety inspections, assessments and surveys,

- Conduct aircraft inspections, carrier assessments and performance evaluations,
- Identify safety trends,
- Maintain Aviation Safety Occurrence database.
- Conduct site-inspections, compile aviation statistics, maintain and process all occurrence reports.
- Provide safety briefings and trainings.
- Interact with Host Government agencies and aviation authorities, when tasked to do so.
- Perform other related duties as required.

Competencies:

Professionalism: Ability to work independently in managing difficult and time sensitive situations as well as conflicting priorities; demonstrated analytical and evaluative skills. Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailor's language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities where necessary; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Qualifications

Education

- Advanced university degree (Master's degree or equivalent) in Air Transportation, Safety Management, Aerospace/Aeronautical Engineering or Air Traffic Management, or graduation from equivalent military educational establishment, is required.
- Training as a Commercial Pilot, or a Flight Navigator, or an Aeronautical / Maintenance / Flight Engineer, or an Air Traffic Controller, or a Flight Operations Officer, or equal military qualification, is required
- Training and Certification in Aviation Safety (including aircraft accident and incident investigation) is desirable.
- A first level university degree with a relevant combination of education in Air Transportation, Safety Management, Aerospace/Aeronautical Engineering or Air Traffic Management, graduation from equivalent military educational establishment, professional training or certification in aviation safety, and two (2) additional years of work experience in air transportation or air traffic control operations, aviation safety or aviation engineering at supervisory level, may be accepted in lieu of the advanced university degree.

Work Experience

- A minimum of five years of progressively responsible experience in air transportation or air traffic
 control operations, aviation safety or aviation engineering, with at least two years at supervisory
 level is required.
- Accident investigation experience is desirable.
- Knowledge in the technical field of aviation safety and accident prevention and experience in the use of ICAO documentation is desirable.
- Experience in working in peace keeping or other field operations would be an advantage.

Languages

- English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required.
- Knowledge of another official United Nations language is an advantage.

Required documents

- Signed, updated Personal History Profile (visit https://inspira.un.org to generate a PHP)
- Latest performance evaluation report
- Copies of all your qualifications as per job opening

ADDITIONAL COMMENTS

- This position is funded for an initial period of one year and may be subject to extension. The position is OPEN TO NATIONALS OF UGANDA AND / OR LEGAL RESIDENTS OF UGANDA ONLY.
- Evaluation of qualified candidates will include an assessment exercise which may be followed by competency-based interview.
- All applicants are strongly encouraged to apply using a Personal History Profile (visit https://inspira.un.org to generate a PHP) as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.
- PLEASE NOTE THAT ONLY APPLICATIONS SUBMITTED TO THE EMAIL ADDRESS:
 rsce2-recruitment@un.org
 WILL BE CONSIDERED. NO HAND-DELIVERED APPLICATIONS WILL BE ACCEPTED.
- PLEASE ENTER THE REFERENCE OF THE JOB OPENING IN THE SUBJECT LINE OF YOUR E-MAIL.
- All documents required <u>MUST</u> be provided at the time of submission. Each applicant must bear
 in mind that submission of incomplete or inaccurate applications will render that applicant
 ineligible for consideration for the job opening. Initial screening and evaluation of applications
 will be conducted on the basis of the information submitted. Applications cannot be amended
 following submission.
- PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FURTHER.