

**Job Opening Reference:** ESB/GJO/LL/001/01-2020**Issuance Date:** 05 February 2020**Deadline Date:** 06 March 2020**Type of contract:** Fixed Term Appointment**Duration:** 1 year**Department:** MONUSCO**Scheduled date for taking up appointment:** ASAP

<b>Title: Medical Officer</b>	<b>Grade: NOC</b>	<b>Duty Station: Entebbe, Uganda</b>
<b><u>PLEASE NOTE THAT THIS IS A LOCALLY-RECRUITED POSITION, RESTRICTED TO UGANDAN NATIONALS AND/OR LEGAL RESIDENTS OF UGANDA</u></b>		
<b>Women are strongly encouraged to apply</b>		

- Qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming).

### Organizational Setting and Reporting Relationship.

This position is located in the Medical Section of the United Nations Organization Stabilization Mission in the Democratic Republic of Congo (MONUSCO) at the United Nations Entebbe Support Base (UNESB). The Medical Officer at this level reports to the Chief of Medical Section in the Unit.

### Main Duties and Responsibilities:

Within delegated authority, the Medical Officer will carry out the following duties:

#### Clinical Duties

- Undertakes day-to-day clinical duties, e.g. walk-in clinic, emergencies;
- Undertakes day-to-day occupational health duties: pre-placement and periodic medical examinations, prepares UN staff for travelling providing them immunizations, malaria prophylaxis, travel kits, etc.;
- Refers staff to outside specialists as necessary;
- Follows-up with outside specialists;
- Provides health education and health promotion programs;
- Participates in addressing work environment and occupational health issues.

#### Medical Administrative Duties

- Liaises with UN-Military Medical Units in the Mission and host-nation medical facilities;
- Follows the United Nations established policies and procedures regarding medical clearances, sick leave and medical evacuations/repatriations;
- Participates in drafting and implementation of business continuity and crises preparedness plans for the duty station/Mission;
- Deputizes for a more senior Medical Officer during his/her absence.

#### Supervisory Administration

- Manages day-to-day mission medical support operations by ensuring availability of medical supplies and proper functioning of medical equipment;
- Ensures appropriate training programs are implemented in order to maintain and develop the medical capabilities (e.g. health education, HIV/AIDS prevention, first aid and CPR).

#### General

- Performs other related duties as required.

### **Competencies:**

- Professionalism: The incumbent independently provides high level medical and administrative services to ensure smooth and efficient functioning of the medical section. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
- Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

### **Qualifications required to perform the assigned duties of the post.**

#### **Education**

- Doctorate in Medicine (Medical Degree) or equivalent in medicine is required.
- Acute trauma life support and Acute cardiac life support certifications is required.

#### **Work Experience**

- A minimum of five (5) years of progressively responsible clinical experience in general medical practice is required.
- Training and experience in Tropical Medicine is highly desirable.
- Current Registration by the Uganda Medical & Dental Practitioners Council to practice medicine in Uganda is required.

#### **Languages**

- English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required.
- Knowledge of the one local language is desirable.

#### **ADDITIONAL IMPORTANT COMMENTS.**

**Please note that failure to comply with the below will render your application invalid for this process.**

1. All applicants must apply using a Personal History Profile generated from INSPIRA (visit <https://inspira.un.org>) as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.
2. All applications must be accompanied by the following which MUST be provided at the time of submission:
  - Signed Personal History Profile (PHP) as generated from INSPIRA (visit <https://inspira.un.org>) to generate an account and the PHP) and submitted as a PDF or JPEG attachment to the document.
  - Latest performance evaluation report (for internal UN Candidates).
  - Copy of Medical Degree.
  - Copies of other relevant certificates and diplomas

3. PLEASE NOTE THAT ONLY APPLICATIONS SUBMITTED TO THE EMAIL ADDRESS: [rsce2-recruitment@un.org](mailto:rsce2-recruitment@un.org) WILL BE CONSIDERED. NO HAND-DELIVERED APPLICATIONS WILL BE ACCEPTED.
4. PLEASE ENTER THE REFERENCE OF THE JOB OPENING IN THE SUBJECT LINE OF YOUR E-MAIL.
5. Evaluation of qualified candidates will include an assessment exercise which may be followed by competency-based interview.
6. Each applicant must bear in mind that submission of incomplete or inaccurate applications will render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted based on the information submitted. Applications cannot be amended after submission.
7. This position is funded for an initial period of one year and may be subject to extension. The position is OPEN TO NATIONALS OF UGANDA AND / OR LEGAL RESIDENTS OF UGANDA ONLY.
8. PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FURTHER.