

**, ArabiHigh-Level Regional Conference on Justice and Good Governance**  
***Combating impunity and upholding human rights as key contributions***  
***to peace and security***

*Windsor Golf Hotel & Country Club*  
Nairobi, Kenya  
13-15 May 2019

**Logistical Note**

**Meeting Location:**

The High-Level Regional Conference on Justice and Good Governance will take place at the Windsor Golf Hotel & Country Club a five-star hotel, located in Nairobi, on Kigwa Road, Ridgeways off Kiambu Road (see map below). Lunch will be served on all days. Coffee and tea breaks will also be served throughout the conference.

**Meeting Times:**

- 13 to 14 May 2019, Technical-level Meeting 8:30AM – 6:00PM  
*Oak Room*
- 15 May 2019, Ministerial-level Meeting 9:00AM – 2:00PM  
*Oak Room*

**Conference Languages:**

Simultaneous interpretation will be provided during the meeting in the following languages; English, French, Arabic and Portuguese.

**Hotel: Rooms have been blocked off at the hotel as below;**

**UN sponsored participants:** Breakfasts will be included in your hotel reservation. During the meeting, morning and afternoon coffee breaks and a full lunch will be provided. Complementary airport transfers during your stay will be reserved for you. Check-in time is 1400 hours; check-out is at 1200 hours.

**Self-sponsored participants:** Special nightly rates **on bed and breakfast** have been arranged for delegates wishing to be accommodated at the Windsor Golf Hotel & Country Club as below:

Single Deluxe: US \$ 150.00 per night                      Double Deluxe: US \$ 190.00 per night

Please contact Ms. Rebecca Njoroge of Reservations desk directly to book your accommodation on [reservations@windsor.co.ke](mailto:reservations@windsor.co.ke) with copy to [rnjoroge@windsor.co.ke](mailto:rnjoroge@windsor.co.ke) or at +254728286537 or +254 20 356 5501/2/3/4 and share with us a copy of your accommodation booking. Please use the reference “**UN Justice Meeting**”.

## Travel:

It is the responsibility of participants to ensure that they are in possession of all necessary visas and transit visas for your travel to and from Kenya. Participants who are nationals of or have permanent residence permit in one of the eligible countries can apply for a e-Visa. Please check the following official visa website to see the eligibility and requirements and apply online via <https://immigration.ecitizen.go.ke/index.php?id=5>



**Those who do not require visas:** Kindly note that the following COMESA and East African Community countries do not require visas: Angola, Burundi, Rwanda, Tanzania, Uganda and Zambia. Visas will be gratis for those in possession of diplomatic IDs.

**Yellow fever vaccination:** Visitors coming into Kenya must possess valid yellow fever vaccination certificates. In the country itself, precautions are needed against malaria fever, which is common in some places.

**Weather:** May is relatively rainy and humid. Temperatures range from 15°C at night to 26°C during the day. Delegates are advised to plan their wardrobes accordingly.

**Language:** English and Kiswahili are the official business languages for Kenya while the most commonly used local language in Nairobi is Kiswahili.

**Time Zone:** Standard Time in Kenya is three hours ahead of Greenwich Mean Time (GMT +3) hours throughout the year.

**Currency:** The local currency is the Kenya shilling (KES.). The current average exchange rates are (approximately) KES 101 = US\$ 1. Bureau de change facilities are widely available. All major credit cards are widely used in Kenya. Amounts exceeding USD 10,000 must be declared

on arrival.

SUN 5/12	MON 5/13	TUE 5/14	WED 5/15	THU 5/16	FRI 5/17
					
25° /15°	25° /16°	25° /16°	26° /16°	26° /16°	25° /14°
Partly sunny, a thunderstorm	A stray morning thundershower	A morning t-shower in spots	A little morning rain	Clouds and sun, a t-storm	A morning thundershower

**Voltage:** The Kenya power grid uses 240 volts AC 50 Hertz. Wall sockets are rectangular three pronged. Delegates are advised to bring adapters.

**Banking hours:** From 0900hrs to 1800hrs on weekdays and from 0900hrs to 1300hrs on Saturdays.

**Communications:** The following Kenyan mobile telephone service providers are available; Safaricom, Airtel Kenya and Telkom Kenya. Mobile telephone service providers also provide gateway to internet using GPRS or 3G. Cell phone sim cards are widely available. However, every sim card user in Kenya is expected by law to be registered for activation. The sim card can be registered at the point of purchase, passport is required for sim card activation

**Further program questions:**

If you have any further questions on the program, please contact;

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**Further logistical questions:**

If you have any further questions on logistics, please contact;

Ms. Dinah Karimi, Administrative Assistant, UN Office of the Special Envoy of the Secretary General for the Great Lakes Region, Nairobi, Kenya [karimid@un.org](mailto:karimid@un.org) Office: +254 20 76 26912 Intermission: 124 26912 Cell: +254 716 114 181