United Nations Regional Service Centre Entebbe Interoffice Memorandum



Nations Unies Centre de Service Régional a Entebbe Memorandum Interieur

Job Opening Reference: ESB/JO/LL/007/7-2018

<u>Issuance Date:</u> 28 July 2018 <u>Deadline Date:</u> 27 August 2018

Type of contract: Fixed Term Appointment

Duration: 1 Year

Department: MONUSCO

Scheduled date for taking up appointment: ASAP

Title: Vehicle Technician	Grade: GS-4	Duty Station: Entebbe, Uganda
PLEASE NOTE THAT THIS IS A LOCALLY-RECRUITED POSITION, RESTRICTED TO UGANDAN NATIONALS AND/OR LEGAL RESIDENTS OF UGANDA		
Women are strongly encouraged to apply		

⁻ Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming).

Org. Setting and Reporting

This position is located in the Transport section of the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) in Entebbe, Uganda

The Vehicle Technician reports to the Chief Transport Officer under direct supervision of the Regional Transport Officer and shall be responsible for the technical and operational effectiveness of UN owned standard commercial pattern vehicles at the Transport base workshop in Entebbe. The incumbent shall perform the following functions:

Main Duties and Responsibilities

- Maintain, service and repair United Nations owned vehicles in accordance with applicable maintenance schedule and manufacture's specified standards.
- Mechanic duties include engine tune ups, service of hydraulic brake system, cooling and fuel systems and the steering/suspension system including wheel alignment.
- Diagnose, repair and overhaul major assemblies and components, e.g. engines, axles and transmissions.
- Identify various faults and diagnoses the problem with step by step service manual and electronic Toyota tester.
- Ensure safety procedures and environmental friendly working habits are followed when repairing and fitting replacements spare parts.
- Conduct pre-issue checks and equipment safety inspections on UN owned vehicles and equipment;
- Test drive vehicles for technical analyses, ensuring quality control of repairs and road worthiness;

- Works independently with minimum supervision, has the experience and ability to lead a team of vehicle mechanics in a maintenance unit;
- Update the electronic work orders in the Fleet Maintenance System (FMS) to reflect accurate records;
- Perform other related duties, as required, within the Transport workshop.

Competencies:

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors' language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcoming.

Qualifications

Education

- High school diploma is required.
- Valid national driving license is required.
- Appropriate technical and vocational qualifications in vehicle repair and maintenance is highly desirable.

Work Experience

- At least three (3) years of progressively responsible experience in Heavy and 4 x 4 all-wheel drive vehicle repairs and / or experience in heavy/specialized transport equipment, plant/or MHE (fork –lift trucks, tractors) maintenance is required.
- Knowledge of automotive electric/electronic and/or automotive air condition system repairs is desirable.

Languages

- English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required.
- Knowledge of another official United Nations language is an advantage.

Required documents

- Signed, updated Personal History Profile (visit https://inspira.un.org to generate a PHP)
- Latest performance evaluation report
- Copies of all your qualifications as per job opening

ADDITIONAL COMMENTS

- This position is funded for an initial period of one year and may be subject to extension. The position is OPEN TO NATIONALS OF UGANDA AND / OR LEGAL RESIDENTS OF UGANDA ONLY.
- Evaluation of qualified candidates will include an assessment exercise which may be followed by competency-based interview.
- All applicants are strongly encouraged to apply using a Personal History Profile (visit
 https://inspira.un.org
 to generate a PHP) as soon as possible after the job opening has been
 posted and well before the deadline stated in the job opening.
- PLEASE NOTE THAT ONLY APPLICATIONS SUBMITTED TO THE EMAIL ADDRESS: <u>rsce2-recruitment@un.org</u> WILL BE CONSIDERED. NO HAND-DELIVERED APPLICATIONS WILL BE ACCEPTED.
- PLEASE ENTER THE REFERENCE OF THE JOB OPENING IN THE SUBJECT LINE OF YOUR E-MAIL.
- All documents required <u>MUST</u> be provided at the time of submission. Each applicant must bear
 in mind that submission of incomplete or inaccurate applications will render that applicant
 ineligible for consideration for the job opening. Initial screening and evaluation of applications
 will be conducted based on the information submitted. Applications cannot be amended
 following submission.
- PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FURTHER.